

**UNIVERSITY OF MARYLAND  
COLLEGE OF AGRICULTURE & NATURAL RESOURCES  
DEPARTMENT OF NUTRITION AND FOOD SCIENCE  
Position Announcement**

Faculty Research Assistant

**POSITION:**

The Faculty Research Assistant will work at the Nutrient Data Laboratory on the CDC-USDA project to monitor sodium and selected nutrients in the U.S. food supply. The Faculty Research Assistant will assist with multiple elements of this research program including study design, coordination of laboratory analysis, data input and analysis, database management, automating monitoring procedures, manuscript preparation, web page development and reporting. This position requires the ability to work independently as well as cooperatively as a team member to achieve project goals within deadlines.

**LOCATION:**

This CDC-USDA research project is located at the Nutrient Data Laboratory, Beltsville Human Nutrition Research Center, Agriculture Research Service, USDA, in Beltsville, MD.

**BRIEF DESCRIPTION:**

Assist the Project Lead with the development and progress of research plans for monitoring sodium and selected nutrients in the U.S. food supply. Specific responsibilities include:

1. Assist with multiple elements of this research program including study design, coordination of laboratory analysis, data input and analysis and database management.
2. Developing MS Access study databases, tables and forms, web page development and project web releases.
3. Co-ordinate with programmers for automating procedures relevant to the execution of the project.
4. Prepare and present reports of project status and accomplishments. Document the progress of the project, prepare written reports and manuscripts.

**QUALIFICATIONS:**

The ideal candidate should have a bachelor's and/or master's degree in nutrition or food science, or a closely related field, plus at least 2 years of related experience (experience in research management, complex data analysis, and database coordination). Demonstrated oral and written communication skills, organizational skills, and excellent logical thinking skills, problem solving abilities and attention to detail. Must be able to manage a high volume of data and manipulate data sets for complex analysis. Must possess excellent time and project management skills and be able to handle multiple priorities and resolve complex problems within deadlines. Statistical,

database management and website development experience preferred.

**SALARY:**

Commensurate with education and experience. Health benefits are available.

**Hours:**

30-40 hours/week

**CLOSING DATE:**

Applications will be accepted until xxxxxxxx or until a suitable candidate is found.

**APPLICATIONS:**

Please send letter of application, curriculum vitae, academic transcripts, and names, addresses, telephone numbers of three professional references to: [www.jobs.umd.edu](http://www.jobs.umd.edu).

Minorities and women are encouraged to apply;  
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